



HR & PEOPLE SERVICES

We know how expensive and time-consuming employing people can be, and when it goes wrong it can cost time, money and staff morale.

Our qualified and experienced consultants will take the time to offer you a personal and tailored service, getting to know you and your business as if they were your own HR team, helping you to run and manage your business in the best way possible.

www.nicholsonsca.co.uk
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nicholsons
chartered accountants & business advisers

Services available include:

- Dedicated consultant
- Policies and procedures
- Contracts of employment
- Equality and diversity
- Maternity and paternity
- Recruitment and selection
- Performance and reward
- Pay reviews and benchmarking
- Mediation and dispute resolution
- Disciplinary and grievance guidance
- Legal representation
- Training

Services	HR Essentials	HR Partner
Regular HR bulletins	✓	✓
Dedicated lead advisor	✓	✓
Invitations to HR seminars on topical HR issues	✓	✓
HR letters and documents	✓	✓
Bespoke employment contract	✓	✓
Standard employee handbook	✓	✓
Telephone and email advice	✓	✓
HR software		✓
Topical HR webinars		✓
HR health check		✓
Annual document updates (policies and contracts)		✓
Sector specific handbook		✓
Up to 12 hours of optional HR support per annum		✓

Monthly costs

1-10 employees	£100	£175
11+ employees	Quotation	Quotation



Compliance



Efficiency



Visibility